



DEPARTMENT OF THE NAVY
COMMANDER AMPHIBIOUS GROUP THREE
NAVAL STATION BOX 368201
3985 CUMMINGS ROAD, SUITE 4
SAN DIEGO, CALIFORNIA 92136-5289

COMPHIBGRUTHREEINST 5550.1B

N8

DEC 14 1998

COMPHIBGRU THREE INSTRUCTION 5550.1B

Subj: PROMULGATION OF PARKING POLICY FOR BUILDING 75/116

Ref: (a) NAVSTASDIEGOINST 5560.5F

Encl: (1) COMPHIBGRUTHREE Parking spaces Building 116
(2) COMPHIBGRUTHREE Parking spaces Building 75

1. Purpose. This instruction sets forth guidelines and responsibilities for the use and control of the parking spaces reserved for COMPHIBGRU THREE at Buildings 75 and 116.

2. Cancellation. COMPHIBGRUTHREEINST 5550.1A

3. Discussion. In order to provide for a fair and equitable policy in the assignment of parking spaces, the Security Office (Code N8) is designated as the parking coordinator under the guidance of the Chief of Staff. The provisions of reference (a) will be the sole authority for the assignment of parking spaces guided by the parameters set forth in paragraph 3 below.

4. Action

a. Upon reporting to COMPHIBGRU THREE for duty all personnel are required to check-in at the N8 office located in Building 75 to be assigned a parking space. N8 will post a listing of parking assignments, updated as personnel change, for both buildings.

b. The parking coordinator will retain a small number of spaces for assignment for new or TAD personnel.

c. A diagram of parking spaces allocated to COMPHIBGRU THREE is shown in enclosures (1) and (2).


d. Unscheduled patrolling of reserved parking spaces for violators will be conducted on a weekly basis. A request for ticketing and/or towing of violators must be made by the individual assigned the parking space to the parking coordinator. Prior to towing of any vehicle an effort will be made to locate the violator.

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5. General

a. Rules and regulations:

- (1) Park only in your assigned spot.
- (2) Double parking is not authorized.
- (3) Do not back into parking spaces.
- (4) Absolutely no blocking in of other vehicles that are parked in your assigned space! If your space is occupied, park in an unassigned space and notify N8/N81 as soon as possible.
- (5) Ensure you affix the COMPHIBGRU THREE sticker to the inside of your windshield just above the DOD decal. Absence of this sticker may result in ticketing your vehicle during routine parking lot inspections. Temporary passes are available from N8 for visitors and TAD personnel.
- (6) If your vehicle is involved in an accident notify N8 IMMEDIATELY.
- (7) N8 is responsible for assignment of all parking.


EDWARD P. ANGLIM
Chief of Staff

Distribution:

COMPHIBGRUTHREEINST 5216.1V
List 6

PARKING LOT

MONITOR

[illegible]

266 VAN	
55AE TRUCK	
09GS VAN	



LOADING DOCK

**CPC-3
BLDG
116**

OFFICIAL VEHICLE
OFFICIAL VEHICLE
CPG3 COMMANDER
CPG3 COS
INSURV

SIMA

BLDG 36 SIMA

**COMBINED GRUPTHEINST
PARXING ASSISTANT IN CHARGE**

RS6

ENTRANCE

RS6

RS6

BUILDING

75

BLDG 3116

ALCOHOLIC BEVERAGE

77	78	79	80	81	82	83	VISITOR
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ENTRANCE

84	85	86	92
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102	101	100	99	98	97	96	95	91	90	89	88	87
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94

93

ESCAPE

PARXING

C06	C07	C08	C09	C10	C11	C12	C13	C14	C15	C16	C17	C18	C19
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